



Khandallah School - Clubs Policy

Purpose

Clubs and extra-curricular activities provide a great way for children to explore interests, develop their talents and further develop their social skills and cultural understanding. These opportunities compliment the classroom programme and provide another avenue to learning and personal growth. The very act of a child 'choosing' to engage in a club can create an experience that is meaningful and different than other aspects of school life.

Within the New Zealand Curriculum (1999), The Ministry of Education supports a Maori concept called "Hauora" which is an idea about the well-being of a person which encompasses the physical, mental and emotional, social, and spiritual dimensions of health. This concept is also recognised by the World Health Organisation. Clubs provide a way for children to further develop their Hauora.

Definition of Clubs

A Khandallah school club will fall into one of three categories.

1. An INTERNAL club runs inside the school property and is managed by a Khandallah school staff member. These Clubs are the responsibility of Khandallah School Management and are not covered under this policy. (e.g. Choir)
2. A SUPPORTED club runs inside or outside the school property and is managed by parents and/or volunteers. (e.g. Netball)
3. An EXTERNAL club is run by a third party organisation and applies to or is invited to interact with the school. (e.g. Goodtime music bus)

Decision Making Process for allowing Clubs to operate at Khandallah School

Clubs will be assessed on the following criteria by management and approval to run a programme will be given or declined accordingly.

- The programme is aligned with the school Charter and is within the scope of the strategic plan of the school.
- There is no direct cost to the school for the programme.
- Programme materials are of good quality.
- The club programme provider has ensured that any volunteers are vetted and suitably trained for working with children.
- The programme is for the benefit of the participants rather than the Club Programme Provider.
- External clubs that operate while the school is open for instruction, or are religious in nature will be considered by the Board of Trustees in the first instance prior to Management giving approval.

Expectations of the Programme Provider

Clubs at Khandallah School must meet the following expectations:

- Abide by the school's policies on behaviour management, discipline, safety and emergency procedures.
- Use positive language that children understand.
- Respect the range of experiences and beliefs represented by the families and children in the school.
- Co-operate with the Principal and school staff.
- Adhere to the "Use of School Buildings Outside School Hours" policy
- Be familiar with and follow Khandallah School's health and safety policies and procedures
- Meet the relevant vetting requirements for their staff and volunteers.
- Always be on time and leave the room in a tidy and settled condition.
- Ensure school property is looked after and notify about any damage.

Expectations of the Programme Participants

- Take reasonable care for their own health and safety
- Take reasonable care that what they do, or don't do, doesn't adversely affect the health and safety of others
- Co-operate with the Principal and school staff.
- Maintain a level of behaviour and conduct that is outlined in the Hillary Commission Fairplay Programme Codes of Conduct.
- Treat the property of the school and of other people with respect and care.

Religious Clubs

A part of Hauora recognises the need for spiritual well-being. This encompasses the values and beliefs that determine the way people live, the search for meaning and purpose in life, and personal identity and self-awareness (For some individuals and communities, spiritual well-being is linked to a particular religion; for others, it is not).

In addition to the expectations set out for clubs above, any club that is about religious instruction must also:

- Only educate children about values and beliefs but never evangelise.
- Use a roll and only include those who have been opted in by their parents or caregiver.
- Operate a programme for no more than 30 minutes per week within Khandallah School.
- Only run while the school is closed for instruction (e.g. Lunchtime).

Review of Clubs

- Khandallah School management reserves the right to withdraw approval for a club at any time.
- Management will request all clubs to provide a report of activity on an annual basis.